**WUSPBA Application for Band Re-grading**

Please fill out sections A-E. In addition to the information requested, the band may provide letters of recommendation and audio or video recordings to support the request. Please make sure that the letters of recommendation detail the individuals’ relationship to the band. When submitting recordings, please provide the following information: the date recorded, the venue where it was recorded, the set being played, and any other pertinent information. Once the application is complete, please email the application and all other supporting materials to the WUSPBA Executive Secretary: Erin Gunn [egunn.ec@gmail.com](mailto:egunn.ec@gmail.com)

This application must be submitted no later than October 1st; all applying bands will be notified no later than at the WUSPBA Annual General Meeting.

**A. Basic Information**

Band Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pipe Major\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PM Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PM Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Drum Seargeant\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DS email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DS phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager (or other contact) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Manager Phone # \_\_\_\_\_\_\_\_\_\_\_\_\_

Requested move from grade \_\_\_\_\_\_\_\_\_\_ to grade \_\_\_\_\_\_\_\_\_\_ for the \_\_\_\_\_\_\_\_\_\_\_\_\_ season

**B. Band History. Please provide a brief history of the band. Be sure to include any grade changes (demotions and advances) and the reason for the change.**

**C. Results. Please provide a detailed list of the bands placings over the last three years. Include the contest venue, competition (including grade), placing and number of bands entered into the competition.**

***Example: Pleasanton Grade 3 MSR 2 of 10***

**D. Roster. Please provide the proposed roster for the re-graded band. Include the playing position and email address for each individual.**

***Example: Piper John Q. Piper*** [***johnthepiper@piper.net***](mailto:johnthepiper@piper.net)

**E. Narrative. Please include a detailed narrative explaining why the band is requesting a re-grade. If there is more than one band in the organization, please explain how the move will affect the other band(s).**

**OFFICE USE ONLY:**

**F. CPL Information. To be filled out by the WUSPBA Music Board. Information will include data from the last 3 years.**

**CPL 20\_\_ 20\_\_ 20\_\_**

**5’s #\_\_\_\_ %\_\_\_\_ #\_\_\_\_ %\_\_\_\_ #\_\_\_\_ %\_\_\_\_**

**4’s #\_\_\_\_ %\_\_\_\_ #\_\_\_\_ %\_\_\_\_ #\_\_\_\_ %\_\_\_\_**

**3’s #\_\_\_\_ %\_\_\_\_ #\_\_\_\_ %\_\_\_\_ #\_\_\_\_ %\_\_\_\_**

**2’s #\_\_\_\_%\_\_\_\_ #\_\_\_\_%\_\_\_\_ #\_\_\_\_%\_\_\_\_**

**1’s #\_\_\_\_%\_\_\_\_ #\_\_\_\_%\_\_\_\_ #\_\_\_\_%\_\_\_\_**

**G. Additional Information**

**Personal Observations by Music Board Members:**

**Letters of Recommendation. Record the date received, the author of the letter, and their relationship to the band.**

***Example: 09/15/15 Tom L. Judge Band Instructor***

**Recordings. Indicate the type of recording (video or audio), the date recorded, the venue, the set, and any other details.**

***Example: Audio Recording 09/12/15 School Gym-Weekly Practice MSR***

**H. Tracking**

**Date received from band: Submitted by:**

**Date sent to MB chairman:**

**Date received recommendation from MB chairman: Recommendation:**

**Notes:**

**Date sent MB recommendation to EC: Vote taken: Vote outcome:**

**Notes:**

**Date Responded to band: Responded to:**

**Notes:**